

CITY OF EUDORA

DOWNTOWN GRANT PROGRAM

Adopted February 14th, 2011

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Section 1: OBJECTIVES.

The objectives of the Downtown Grant program is provide a cash incentive for private business owners to partner with the City of Eudora to achieve the objectives of the Economic Development Plan adopted in 2010. Specifically, the Downtown Grant program seeks to advance the objectives of chapters two, three, six, and seven of the Economic Development plan.

Section 2: ELIGIBILITY

Grant funds may be granted to any business or business owner submitting applications for projects within the following areas:

- On Main Street between 7th street and 9th street
- On 10th street between Spruce Street and Ash Street

Section 3: AMOUNT OF GRANT AWARDS

The intent of the Downtown Grant Program is to provide small easily accessible grant funds to businesses seeking to improve the attractiveness of downtown or add/expand private businesses to downtown. Grant awards will typically be \$3,000 with a maximum of \$5,000. Grant funding is allocated by the Governing Body during the regular budget process.

Section 4: APPLICATION PROCESS

Grant applications will be accepted the entire fiscal year and processed on a first come first serve basis. The intent is to expend all funds budgeted for the Downtown Grant Program within the fiscal year. Applicants will be required to fill out an application and are strongly encouraged to meet with the City Administrator before filling out the application. Applications will be

reviewed and recommendations made to the City Council within two to four weeks of receiving an application. Applications should be submitted to:

City of Eudora
Attn: Downtown Grant Application
P.O. BOX 650
Eudora, Kansas
66025

Section 5: APPROVAL PROCESS

All grant awards shall be approved by the City Council at a regularly scheduled business meeting.

Section 6: FUNDING DISPERSEMENT

Grants will be dispersed upon the city receiving invoices for the goods, materials, or services required to complete the grant project. After receiving invoices and proof of completion of the project, the city will disperse grant funds to the applicant, contractors, or businesses as required. All projects must be completed within six months of approval of the grant.

Section 7: PROVISIONS

- A. All Downtown Grants will be subject to reduction or rescission based upon:
 - 1. Submission of a fraudulent or inaccurate application.
 - 2. Applicant's failure to submit any required supporting information required by the city.
 - 3. The Applicant's failure to complete the project approved by the grant.
- B. No grant award by the City shall be transferred by an Applicant to a third party without City Council review and approval. The City shall be notified by the business of any substantive change in the use of property receiving an Incentive.
- C. City staff shall develop internal procedures for consideration of the Downtown Grant program. Such procedures shall be approved, and amended when appropriate, by the City Administrator.
- D. The award by the City of a grant is subject to approval by the City's Governing Body, the appropriation of funds by the Governing Body, and the limitations of applicable law, including but not limited to the Kansas budget laws and cash-basis laws, as amended. If funds are not appropriated for the purposes of any grant, then grant or application approval notwithstanding, the City shall have no obligation to make grant funds available to any applicant. The City shall have absolute discretion in awarding grant funds, if any, and may award funds to those projects which, in the sole opinion of the City, will be most advantageous to the City with respect to the grant criteria described herein

Section 8: CRITERIA

Grant awards will be used to improve the attractiveness of downtown Eudora and add or expand private businesses in downtown Eudora. Priority will be given to Economic Development Incentive applications which further implementation of the City's Economic Development Plan and which result in retention and expansion of existing businesses. The criteria for awarding Downtown grants are listed in table A below.

Table A: DOWNTOWN GRANT PROGRAM CRITERIA & SCORING			
25 points	Does the grant application improve attractiveness of Downtown Eudora?	5 points	Does the proposed project contribute or enhance the attractiveness of downtown?
		5 points	Does the proposed grant application remove and/or refurbish buildings in the downtown area?
		5 points	Does the proposed grant application provide façade improvements to downtown buildings or structures?
		5 points	Does the proposed grant application re-use existing buildings?
		5 points	Quality of architectural design and site layout.
25 points	Does the grant application add or expand private business in downtown Eudora	12.5 points	Does the proposed project add private business in the downtown area?
		12.5 points	Does the proposed project expand, retain, or support private business in the downtown area?
50 points	Does the grant application include matching funds?	30 points	Does the proposed project include a dollar for dollar match to city funding?
		20 points	Does the proposed project include some type of matching funds to city dollars?